

CITY AND COUNTY OF HONOLULU
DEPARTMENT OF PARKS AND RECREATION

Pursuant to and by virtue of the authority set forth in Section 13-14.3, Revised Ordinances of Honolulu 1978, the Director of Parks and Recreation of the City and County of Honolulu, subject to the approval of the Mayor of the City and County of Honolulu, hereby further amends the following rules and regulations governing picnic activities at City parks.

AMENDED RULES AND REGULATIONS
GOVERNING PICNIC ACTIVITIES AT CITY PARKS

SECTION 1. Applicability and Scope.

(1) These rules and regulations shall apply to all picnic activities held at park areas owned and under the control of the Department of Parks and Recreation, City and County of Honolulu.

(2) If any provision of these rules and regulations or the application of such provision is held to be invalid, the remaining portions of these rules and regulations, or the application of said portions shall not be affected.

SECTION 2. Definitions.

The following definitions shall apply to the provisions contained in these rules and regulations:

(1) "Authorized Representative" shall mean any person legally or otherwise properly designated to act for the Director.

(2) "Department" shall mean the Department of Parks and Recreation of the City and County of Honolulu.

(3) "Director" shall mean the Director of the Department of Parks and Recreation.

(4) "Picnic" shall mean an outing with food and refreshments and which may include games, music, or other activities for the enjoyment of its members.

(5) "Picnic Permit" shall mean a written approval issued by the Department authorizing use of a designated City park or area within a park for picnic purposes.

(6) "Summer Season" shall mean all Sundays and holidays from Memorial Day to Labor Day when picnic site reservations must be made in advance for the exclusive use of any picnic site in the Ala Moana and Kapiolani Beach Parks.

SECTION 3. General Picnic Rules.

The following general rules shall apply to all picnics held at any City park, except as otherwise noted:

(1) Any picnic site at a City park may be used on a first-come, first- served basis, except for the Ala Moana and Kapiolani Beach Parks during the summer season when advanced picnic site reservations are required. See Section 4 for Summer Season Picnic Site Reservation Procedures.

(2) Picnic groups with less than 50 persons: Picnic groups with less than 50 persons are considered "family groups" and do not require a picnic permit, except for parks with recreation centers and for the Ala Moana and Kapiolani Beach Parks during the summer season. See Section 4, Summer Season Picnic Site Reservation Procedures.

(3) Picnic groups consisting of 50 or more persons: Picnic groups consisting of 50 or more persons must obtain a picnic permit from the Department and shall have it readily available at the picnic site for presentation to any police or Department representative upon request. For large picnics where the group size is 100 or more, and where advanced picnic site reservations are necessary for planning purposes, an APPLICATION FOR USE OF PARK FACILITIES, Form P&R 12, must be submitted no later than three (3) weeks prior to the requested date of use.

(4) Deposits: For picnic groups consisting of 100 or more persons, a deposit shall be collected from the applicant prior to issuance of the picnic permit. This deposit is required to assure proper cleanup and restoration of the picnic area and shall be refunded by mail if the area used is cleaned and restored to the satisfaction of the Director or authorized representative. The amount of deposit required shall be determined as follows:

<u>Picnic Group Size</u>	<u>Deposit</u>
100 to 249 persons	\$ 100.00
250 to 499 persons	\$ 200.00
500 to 999 persons	\$ 400.00
1,000 to 2,499 person	\$ 600.00
2,500 to 4,999 persons	\$ 800.00
5,000 to 10,000 persons	\$1,000.00

(5) Vehicles shall not be allowed to be driven on grassed areas for loading and unloading purposes unless approval is obtained from the Director or his authorized representative, authorization is noted on the permit, and a \$250.00 deposit is paid by the applicant to cover for damages to the sprinkler system, grounds, structures, etc. This amount is in addition to the deposits required in Section 3.(4).

(6) The amplification of music or the use of battery operated loudspeakers (bullhorn) may be allowed provided authorization is noted on the picnic permit.

(7) Except for barbeque grills and braziers, the kindling, building, maintaining, or using of any fire is prohibited.

(8) Private barbeque grills must be lifted at least twelve (12) inches above the grass and kept away from tree trunks, plants, and picnic tables.

(9) Ashes and charcoal shall not be deposited near trees, plants, or anywhere on the ground. Live charcoal shall be deposited only in ash disposal receptacles where provided, or in refuse containers after the charcoal is completely extinguished.

(10) Hookups for electricity and/or water is allowed provided authorization is noted on the permit and park maintenance staff is available for the hookup. Use of electrical outlets is normally allowed for public address systems.

(11) Pavilions may not be reserved for exclusive use.

(12) Drinking or displaying of alcoholic beverages is prohibited.

(13) Small canopies or other tent-like shelters used for protection from the sun may be allowed provided they do not interfere with other park users or with park maintenance work. Large tents sustained by poles and pegs may be allowed provided a site plan is submitted and approved by Park Maintenance, and then only if authorization is noted on the permit. Nails, screws, or spikes shall not be driven into trees or structures.

(14) Picnickers must keep their area clean and deposit all rubbish in the containers provided.

(15) Permittees may arrange for commercial food caterers and lunchwagons to provide prepaid food at nonfund-raising events provided the following conditions are met:

--Food and refreshments are served only to members of the group or organization and not to other park users.

--There shall be no exchanging of monies at the picnic site.

--Authorization is noted on the Park Use Permit.

--Liability insurance coverage, including products liability, is provided by the commercial food caterer or the lunchwagon in the following minimum amounts:

Bodily injury - \$300,000 per occurrence

Property damage - \$10,000 per occurrence

The Certificate of Insurance shall name the City and County of Honolulu and its officers and employees as additional insured.

For fund-raising events in a City park, commercial food caterers and lunchwagons are allowed to operate only by prior arrangement with the nonprofit organization conducting the fund-raiser and with the following conditions:

--The nonprofit organization obtains authorization to operate a Temporary Concession.

--Authorization is noted on the Park Use Permit.

--Liability insurance coverage, including products liability, shall be provided by both the nonprofit organization and the commercial food caterer or lunchwagon in the minimum amounts stated above.

The Certificate of Insurance shall name the City and County of Honolulu and its officers and employees as additional insured.

SECTION 4. Summer Season Picnic Site Reservation Procedures.

(1) The picnic areas in the Ala Moana and Kapiolani Beach Parks are the only areas in the City park system where reservations may be made in advance for specific picnic sites during the summer season. The picnic sites may be reserved for exclusive use on Sundays and holidays only, and only for the period beginning from Memorial Day and ending on Labor Day. Reservations are accepted on a first-come, first-served basis on the first workday in January each year; and each applicant may represent only one group or organization and may obtain only one reservation per park. Reservations shall be noted on the picnic permit by the Parks Permit Section at the time of issuance of the permit; however, permittees should arrive at their designated picnic sites as early as possible on the picnic date as the Department does not have the staff to hold reserved picnic sites.

ADOPTED this 16th day of May 9, 1989, by the Director of the Department of Parks and Recreation, City and County of Honolulu, State of Hawaii.

/s/ Walter M. Ozawa
WALTER M. OZAWA, Director
Department of Parks and Recreation
City and County of Honolulu

APPROVED AS TO FORM AND LEGALITY:

/s/ Karl Ichida
Deputy Corporation Counsel

APPROVED this 2nd day of
June, 1989.

/s/ Frank F. Fasi
FRANK F. FASI, Mayor
City and County of Honolulu

CERTIFICATION

I, WALTER M. OZAWA, in my capacity as Director of the Department of Parks and Recreation, City and County of Honolulu, do hereby certify that the foregoing is a full, true, and correct copy of the Rules and Regulations relating to the Amended Rules and Regulations Governing Picnic Activities at City Parks, which were adopted on May 16, 1989, following a public hearing held on May 9, 1989, after public notice was given on April 16,, 1989, in the Honolulu Advertiser and Star-Bulletin.

/s/ Walter M. Ozawa
WALTER M. OZAWA, Director
Department of Parks and

Recreation

City and County of Honolulu

Received this 13th day of
June, 1989.

/s/ Raymond K. Pua
RAYMOND K. PUA, City Clerk

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